



Dear PGA WEST Residential Association Homeowners,

Please be advised that PGA WEST Residential Association Management was notified that an employee, who works independently, outdoors, has tested positive for COVID-19. To protect the health and safety of our residents and workforce, we have asked the employee who tested positive and the employees who had close contact with that individual, for a period of fifteen minutes or more, to quarantine. We do not believe that any of our residents were in close proximity to the employee who tested positive.

Our priority is to do as much as possible to avoid the spread of COVID-19. All Association employees are required to exercise physical distancing, wear a face covering and we also recommend that when practical, they wear gloves.

We ask that residents and staff abide by the following federal Center for Disease Control and Prevention (CDC) guidelines to protect your health and those around you:

- Wear a face covering when you are around others outside of your household.
- Wash your hands often with soap and water for at least 20 seconds, especially after you have been in a public place, or after coughing or sneezing.
- If soap and water are not readily available, use a hand sanitizer that contains at least 60 percent alcohol. Cover all surfaces of your hands and rub them together until they feel dry.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Follow all recommendations provided by the CDC at: <https://www.cdc.gov/coronavirus>.

These are trying times for all of us and we must be diligent in our efforts to limit exposure to COVID-19. Our staff is committed to performing their essential duties as employees of PGA WEST Residential Association, while adhering to required safety protocol. You may contact Management if you have any questions. Please stay safe!

Respectfully,

Michael L. Walker CCAM PCAM
General Manager

